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Matt Powers

EXECUTIVE SECRETARY I

Jamie Halford

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NOTICE AND AGENDA

A M E N D E D

PRISON INDUSTRY BOARD TELECONFERENCE*

September 30, 2004
9:00 a.m.

Westin Horton Plaza
910 Broadway
San Diego, CA 92101

I. **Call to Order** – J. S. Woodford, Chair

II. **Roll Call**

III. **Recess for Closed Session**

Pursuant to Government Code Section 11126(a) (1), the Board will meet in closed session to discuss a personnel matter.

Pursuant to Government Code Section 11126(e) (1), the Board will meet in closed session to discuss the following pending litigation: **Amader v. State of California Department of Corrections**, Monterey County Superior Court Case No. M60971; **Anderson v. State of California**, Kings County Superior Court Case No. 03C 0003; **Andreatta v. Prison Industry Authority**, Sacramento County Superior Court Case No. 00AS02385; **Bowen v. Treiber**, United States District Court for the Eastern District of California, Case No. CIV S-00-1451 LKK PAN P; **Gossom v. State of California Department of Corrections Prison Industry Authority**, San Bernardino County Superior Court Case No. RCV 082337; **Palmer v. State of California**, Solano County Superior Court Case No. FCS 022253; **Van Nort v. Plunkett**, United States District Court for the Eastern District of California, Case

No. CIV S-02-0636 DFL DAD P; and Wade v. California Department of Corrections, United States District Court for the Eastern District of California, Case No. CIV S-02-1472 GEB PAN F.

IV. Reconvene

- V. Public Comment** – This portion of the meeting is reserved for comment on items not on the agenda. Under the Bagley-Keene Act, the Board cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff.

VI. Director's Comments

Presented by: J. S. Woodford, Director, California Department of Corrections

VII. Board Comments

VIII. Action Items*

- A. Approval of June 24, 2004 Minutes [04-0930-230-MN]
- B. Approval of July 15, 2004 Minutes [04-0930-231-MN]
- C. Request Approval for Closure of the Wood Products Enterprise at the California Correctional Institution in Tehachapi [04-0930-232-CL] – Pat Fitzgerald
- D. Request Approval to Consolidate the Fabric Enterprise at California Correctional Institution at Tehachapi [04-0930-233-OP] – Pat Fitzgerald
- E. Request Approval for Closure of the Silk Screening Enterprise at the California Correctional at Tehachapi [04-0930-234-CL] – Pat Fitzgerald
- F. Request for a Public Hearing to Establish a Shoe and Boot Repair Enterprise at the California Men's Colony in San Luis Obispo [04-0930-235-PH] – Pat Fitzgerald

IX. Information Items

- A. General Manager's Report – Matt Powers
 - 1. Bureau of State Audits
 - 2. California Performance Review
 - 3. Strategic Business Plan
- B. Strategic Business Plan – Bruce Becker

C. Public Affairs / Legislation – Frank Losco

D. Financial Operations Division – Marty Ewing

1. Cash Reserves
2. Non-Competitive Bid Quarterly Report

E. Marketing Division – Rita Mollica

1. New Enterprise Business Review
2. Merchandise Display Center
3. Inventory Clearance Sale

F. Operations Division – Pat Fitzgerald

1. Inmate Assignments
2. Lost Hours

G. Optical Automation Project Status – Leisa Rackelmann and Yolanda Martinez

H. Inmate Employability Program – Mike Colwell and guests MaryLou Vachet, Orange County Office of Education and Rodney Gray, Program Manager, Parole and Community Services Division

I. Inmate Day Labor / Inmate Employability Issues – Dennis Turnipseed

J. Human Resources Division – Sharon Hearden

X. Future Meetings

- February 3-4, 2005 – PIA Product Showroom and Conference Center – Sacramento
- April 28-29, 2005 – Location to be determined.
- June 2005 – Date and Location to be determined.

XI. Adjournment

*** Action Required**

For additional information prior to the meeting, please contact
Ms. Jamie Halford at 560 East Natoma Street, Folsom, CA 95630 or (916) 358-2677.

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*** For disability related accommodations, please contact Ms. Jamie Halford at (916) 358-2677 at least five days prior to the meetings.*

AGENDA APPROVED BY: J. S. WOODFORD, Chair
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